



HR INFINITY

TIME & ATTENDANCE



ZUCCHETTI

A group of people, including a man with a beard and a woman with glasses, are looking at a laptop screen. The image is split vertically, with the left side having a blue overlay. The text 'AUTOMATION AT THE SERVICE OF HUMAN RESOURCES' is overlaid on the bottom left.

AUTOMATION
AT THE SERVICE
OF HUMAN RESOURCES



MANAGE TIME & ATTENDANCE WITH A CLICK



A complete T&A management in companies includes a wide range of activities: collection of attendance and absence data, number of hours, holidays and leave, monitoring of hours of external collaborators and/or remote employees and much more.

Processing a large amount of data such as this implies the use of time and resources for activities that, if managed manually, can lead to high margins of error, economic waste and therefore limits to corporate growth.

Zucchetti Time & Attendance software, part of the HR Infinity suite for corporate human resources management, can significantly reduce margins of error, automating the processes of detection, control and management of personnel T&A data.



OPTIMIZE
TIME
AND RESOURCES!

Naturally web-based, Zucchetti's Time & Attendance software responds to the needs of companies of any sector and size, thanks to its flexible and customizable structure. It allows the creation of a tailor-made solution, thus responding to the specific needs of companies with a complex structure or with branch offices.

FUNCTIONS

An answer for every need

Get all the information you need quickly and easily.

- Calculation of items such as theoretical hours, hours worked, ordinary hours, days worked, days paid, overtime, shift increases and allowances, divided by time slots and day of the week;
- Management of increased hours of attendance in various ways: to be authorized, in time bank, overtime, etc.;
- Implementation of daily, weekly and/or monthly offsetting;
- Management of personnel working hours models and behavioral data, according to contract type.

Automate every process

- Records "in" and "out" transactions of employees;
- Daily, weekly or monthly calculation of company rules relating to time & attendance recording;
- Definition of the automatisms and logic relating to the time bank;
- Planning of automatic execution of the main data processing activities.

Simplify communication with third parties

With Zucchetti's T&A software you can easily import and integrate payroll terminals and software, both from Zucchetti and from external suppliers.

Stay informed!

- Reporting of anomalies, binding and warnings;
- Management of attendance/absence data and personal data logging;
- Reporting in the most common formats and printing of the time card/attendance sheet, according to current legislation.

The analysis that makes the difference!

Do you want to optimize personnel costs? Do you want a complete overview of your company?

Thanks to the native integration with Zucchetti's BI, you can obtain valuable information, available through dashboards and simple and intuitive graphics.

MODULAR,
RELIABLE
AND EASY



BENEFITS

SECURE

The section on password management has been structured with particular attention to security and to access configurability, in compliance with the requirements of the privacy law.

FLEXIBLE

The software adapts to the organizational choices of your company.

PRACTICAL

Access the software functions via the browser installed on your PC. Attendance and absence data are available in real time.

EASY

For all types of users, since designed to guarantee an extremely fluid user experience.

MULTI-LANGUAGE

The software is available in Italian, English and in the most common languages, to meet the needs of multinational companies operating in multiple countries. It is also possible to translate and/or customize content and descriptions into any language supported by the operating system.



PROFILING

For each user it is possible to define a customized desktop, type of access (display, entry, editing and deletion only) and language selection.



MUCH MORE THAN JUST A SOFTWARE

many options at your disposal.



Access at any time from anywhere using a laptop, tablet or smartphone.



You can install it directly in the company, use it in the cloud or entrust it to Zucchetti Datacenter's security.



Choose the commercial formula that is best suited to your needs in flat or pay-per-use mode.



Use consultancy from Zucchetti or Zucchetti Service Partners that are specialized nationwide to provide a full process improvement project.

WHY AUTOMATE ATTENDANCE DATA ONLY? ALSO OPTIMIZE COMMUNICATION FLOWS!

Zucchetti has also developed HR Workflow software, which allows employees to enter daily justifications (supporting documents, holidays, overtime, omissions) and enables supervisors to approve them. In this way, the HR department is relieved of compiling justifications, while maintaining supervision of the process and the possibility of intervention.

WITH HR WORKFLOW YOU CAN:

REQUEST JUSTIFICATIONS
(LEAVE, DELAYS, HOLIDAYS)

COMMUNICATE MISSING TIME
STAMPS

APPROVE EMPLOYEE
REQUESTS

MANAGE OVERTIME AND
HOLIDAY PLAN

BENEFITS



Optimization of times in all phases of the approval process.



Dematerialization and efficient management of documents.



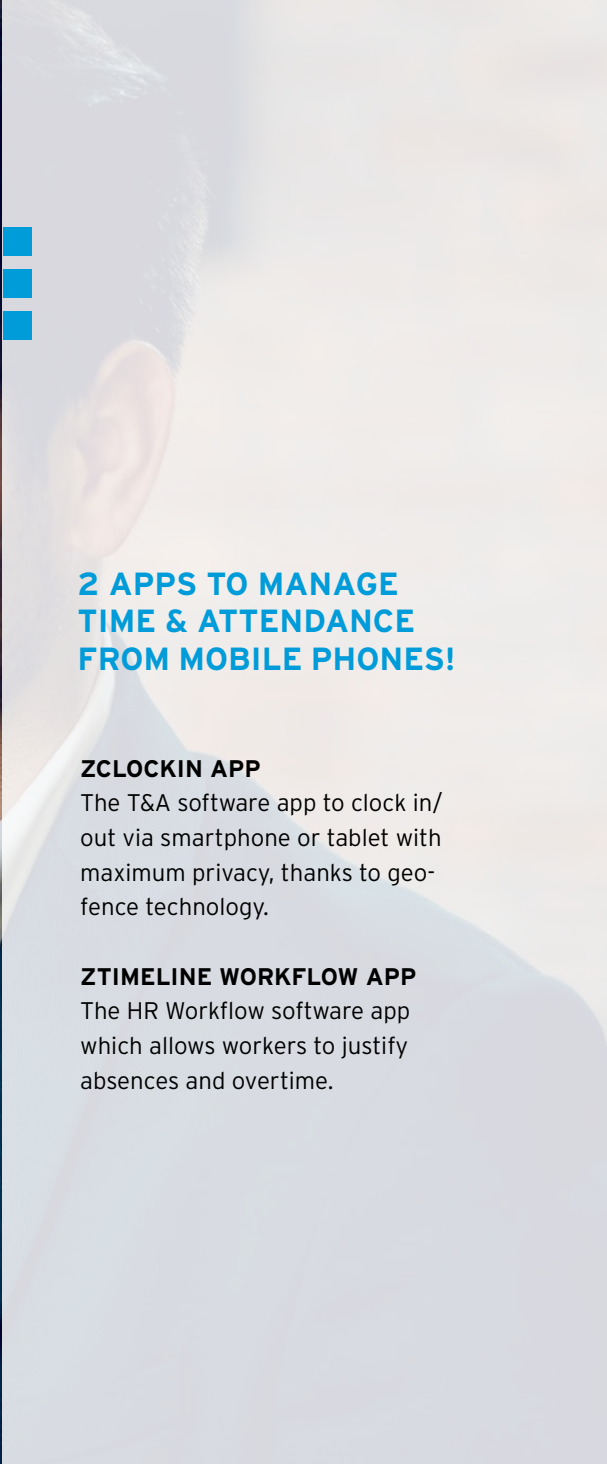
Reduction of the workload of the HR Department.



Archiving of all approved or rejected requests.



Supervision by the HR Department of all open requests and their progress.



2 APPS TO MANAGE TIME & ATTENDANCE FROM MOBILE PHONES!

ZCLOCKIN APP

The T&A software app to clock in/out via smartphone or tablet with maximum privacy, thanks to geofence technology.

ZTIMELINE WORKFLOW APP

The HR Workflow software app which allows workers to justify absences and overtime.

INFINITY ZUCCHETTI

A SINGLE INTEGRATED PLATFORM FOR STAFF MANAGEMENT

By using Infinity Zucchetti you can resolve problems caused by solutions that “don't speak to each other” and that therefore instead of facilitating business and promoting efficiency, create complexities. You can overcome the technical limitations of traditional systems that are often incompatible with each other by designing, building and managing processes that can integrate administrative, organizational, development and safety aspects for each person in the company into a single application.

**SOFTWARE | MOBILE APP | ANALYTICS |
ARTIFICIAL INTELLIGENCE | IOT | HARDWARE**

5 APPLICATION AREAS

Single master data, a single sharing and collaboration portal, document management, analytics and workflow tool to support every company manager.



HR

- Payroll
- Time & Attendance
- Workflow T&A
- HR Budget & Cost management
- Company welfare
- Talent and compensation
- Selection
- Training



TRAVEL & FLEET

- Travel planning & booking
- Travel expense management
- Car booking
- Electronic payments
- Corporate carfleet
- Vehicle geolocation



AUDIT MANAGEMENT

- Inspections and quality checks
- Incident management
- Audit programmes and plans



WORKFORCE MANAGEMENT

- Forecast
- Shift planning
- Timesheet



SAFETY & SECURITY

- Risk assessment
- Health monitoring
- Training requirements
- Contract & supplier qualification
- Access management





THE WORLD OF INFINITY SOLUTIONS DOES NOT END HERE!

- BI & Analytics
- Collaboration & Communication
- Document Management
- Portal & E-Commerce
- CRM
- Digital Transformation
- ERP
- Asset Management

Thanks to Infinity Zucchetti, the company becomes a real Virtual Workspace that can be accessed from anywhere using a simple Internet browser, where it is possible to access information, carry out transactions and collaborate with internal and external users of the company eco-system, simplifying daily activities and maximizing efficiency.

Infinity Zucchetti is in fact the largest platform on the market that provides an answer to each company area, creating a new concept of organization. Solutions that, having been developed with a single development language and being totally web-native, are connected with each other to offer a single user experience, aiding collaboration among the various company divisions and laying the basis for the creation of complex projects and information systems.



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Our software, your success